



The Presbytery of San José

Joseph S. Lee
Executive Presbyter
joey@sanjosepby.org

John E. Kelso
Stated Clerk
johnkelso@gmail.com

888 North First Street, Suite 320
San José, California 95112
Telephone: (408) 279-0220
Fax: (408) 279-5261

The Presbytery of San José 2013 Clergy Report Clergy Serving in a Congregation

Name _____

Address (home) _____ Name of spouse (if applicable) _____

Home Phone _____ Name of child(ren) (if applicable) _____

Congregation _____

Church Phone _____

Email _____

If you are employed less than full time, please indicate work hours per week: _____

Terms of Call

Effective Salary Items ¹	2013	
Salary		
Housing Allowance (or fair rental value of manse)		
Utilities Allowance		
Tax-Deferred Retirement Savings or Annuity (IRA or 403b)		
Social Security Reimbursement above 50% of FICA		
Other Non-Accountable Allowances:		
Total Effective Salary		

Total Pension Dues		
(33% X Total Effective Salary 2013)		

Note: In 2013, Medical Coverage is 21% of effective salary, up to a maximum effective salary of \$124,000. Pension is 11%, Death and Disability is 1% of effective salary up to a maximum effective salary of \$255,000. More info and dues calculator can be found at www.pensions.org.

Church Reimbursable Allowances		
Auto Allowance ¹		
Study Allowance		
Social Security Reimbursement up to 50% of FICA		
Professional Expense Allowance		
Other Accountable Allowance		
Total Church Reimbursable Allowances		

TOTAL OF EFFECTIVE SALARY+PENSION+ALLOWANCES		

Does your congregation provide additional housing assistance in the form of ___ Shared equity loan, or a ___ Second Mortgage Loan? Do you live in a Manse? ___

¹ The Board of Pensions (and the IRS) require Non-Accountable Allowances be treated as ordinary income. For example, if an annual auto allowance of \$3,600 is paid in direct payments of \$300 per month without requiring documentation of actual mileage or expenses, it is considered income and subject to pension dues (and taxes). If auto expenses are reimbursed on the basis of vouchered mileage reports and are paid up to 56.5 cents per mile, those payments are not treated as income by either the IRS or the Board of Pensions. The same for other professional expense allowances. Note: The IRS does not allow reimbursement (as an employee business expense) for miles driven from one's residence to their place of employment (commuter miles).

Please respond to the following regarding Study Leave and Personnel Policies.

How did you make use of your study leave in 2012?

Does your Session have a functioning Personnel Committee? _____

Does your Session have written Personnel Policies? _____

Date of your last annual review by Session or Personnel Committee? _____

When did you last take the Presbytery Mandated Reporter and Abuse/Misconduct Prevention Training? Date (month/year)_____

At the time of our ordination and installation, we promised to “be active in government, serving in the governing bodies of the Church.” Please list your activities on behalf of the Presbytery, Synod and/or the General Assembly.

Date of Congregational Approval of Terms of Call _____

A downloadable Word document of this form is available on the Presbytery website:

www.sanjosepby.org/resource

**Please return to the Presbytery office by April 5, 2013
via mail, FAX (408) 279-5261 or email – joey@sanjosepby.org**