

Presbytery of San Jose

Notice of Stated Meeting

Saturday November 19, 2011, 9:00 AM

Westminster Presbyterian Church
1100 Shasta Ave.
San Jose, CA 95126
408.294.7447

Churches San Jose Westminster through Watsonville Westview as listed in the presbytery directory are permitted an extra ruling elder commissioner for this meeting.

Map and Directions: <http://www.yelp.com/map/westminster-presbyterian-church-san-jose>

Childcare by Appointment: Call Westminster Church by November 16 to arrange.

ANNOUNCEMENT of Proposed Election: The Nominating Committee has reported to the Moderator that it will place the name of the Rev. Edd Breeden in nomination for the position of Stated Clerk of the presbytery. Additionally, the Moderator has received formal word that the name of the Rev. John Kelso will be placed in nomination from the floor. There could be other nominations (if properly made with advance consent of the prospective nominee), but in any case there will be a contested election for Stated Clerk. Therefore, in accordance with presbytery Standing Rule 2.18, the Docketing Committee has established a special docket for the Stated Clerk's election following an outline proposed by the Rev. Wendy Warner (Stated Clerk of the Synod of the Pacific). In preparation for this election, the Moderator, the Rev. Jack Longley, will receive (through November 16) from presbytery members and commissioners questions to be posed at the presbytery meeting to all nominees. The moderator will choose up to five of these questions to be put in turn to all nominees. (jacklongley@rocketmail.com)
The Acting Stated Clerk will step aside by asking the presbytery to elect the Rev. Katherine Runyeon (Stated Clerk of the Presbytery of San Francisco) to serve as Stated Clerk pro tem, and the election will proceed as set out below in the Nominating Committee section of the docket.

9:00: **Moderator** Jack Longley: Presbytery convenes with joyful worship and the Sacrament of the Lord's Supper.

10:00: **Stated Clerk** John Kelso: Welcome; general information; quorum call; seating of corresponding members; introduction of first time attendees; introduction of host pastor – special information for the day; Approval of the minutes of the September 24 stated meeting.

For Action: Adoption of the plan to correct the imbalance between Teaching and Ruling Elders eligible to be enrolled at presbytery meetings for the calendar year 2012. (see breakout p. 11)

Consent Docket:

- Consent items from committee reports
 - Financial Affairs consent item a. (p. 17)
 - COM consent items 1-5 (p. 18)

10:05 **Safe Church:** Jane Odell

10:10 **Presbyterian Women** Claudia Hamm

10:15 **Nominating** David Rodriguez (pp.12-13)
Part 1: Motions regarding the Standing Rules (item 1. p. 12)

Part 2; Election of the Stated Clerk

1. The Acting Stated Clerk will invite the presbytery to elect Katherine Runyeon, Stated Clerk of San Francisco Presbytery, to be Stated Clerk pro tem and Parliamentarian for the portion of the docket devoted to the Stated Clerk's election.
2. The Nominating Committee will report regarding the Stated Clerk position, and will place a name in nomination.
3. The Moderator will call for nominations from the floor. Those making nominations will have previously obtained permission from their nominee to do so.
4. All nominees will be offered 3 minutes to speak to their candidacy. Order of speaking to be decided by lots supervised by the Moderator.
5. The Moderator, having selected a sample of no more than five questions submitted in advance by commissioners, will put the questions one at a time to each nominee for response. The Initial first responder will be decided by lots.
6. The Moderator will call for a moment of silent prayer and reflection.
7. Paper ballots will be taken until there is a majority election. Should no nominee receive a majority of votes cast, the nominee receiving the least votes will be eliminated and another ballot taken.

Part 3: Remainder of the Nominating Committee Report

11:15	Executive Presbyter	Joey Lee	
11:25	Synod	Margie Bowles	(pp. 14-15)
11:35	Preparation for Ministry	Bob Butziger	(p. 16)
11:45	Financial Affairs	Ruth McCreath	(p.17, 38-39)
11:55	Committee on Ministry	David McCreath	(pp. 18-36)
12:15	Presbytery Council	Ed Lee	(p. 37)
1:00	Stated Clerk	John Kelso ---	Acknowledgements, Adjournment and Lunch

Presbytery of San Jose

Minutes of Stated Meeting

September 24, 2011

West Valley PC

9 AM. Host pastor Kim Engelmann welcomed attendees of this meeting of the Presbytery of San Jose. Dan Kimball, Lay Pastor at First Church/Vintage Faith, Santa Cruz, led worship with a theme of full commitment to the Church and its mission as fishers of men to the glory of Christ. Josh Fox, also a Lay Pastor at First Church/Vintage Faith, and the West Valley PC choir led in the ministry of music.

Moderator Jack Longley convened the business meeting. Executive Presbyter Joey Lee announced that the packet for future presbytery meetings will be made available in electronic form two weeks prior to the next presbytery meeting. Since pages are numbered, one may opt to print the desired pages only. A limited number of hard copies will be available for those who do not have online access.

Acting Stated Clerk John Kelso declared that a quorum was present.

Ministers of the Word and Sacrament present

Bartow	Granado	Lee, E	Rausch
Boles	Hammond	Lee, J	Rodriguez
Bowles	Harrington, N	Longley	Rowlison
Bracey	Harvey	Martin	Schell
Breeden	Henry	Masquelier	Schmidt
Browning	Hyatt	McAnelly	Spencer
Bristol	Jenks	McCreath	Su
Butziger	Kelso, J	McHattie	Tirone
Choi, SJ	Ketsophon	Momrow	William
Englemann	Kim, YH	Moiso	Zuverink
Eschen-Pipes	Kim, YR	Norman	
Gough	Kwon, YB	Pak, Irene	

Ministers of the Word and Sacrament not present

Allen	Gibson	Kim, D	Person
Bennett	Grover	Kim, H	Rosales
Boyer	Hahn	Kwon	Smith
Coop	Hanson	Ladra	Snedeker
Crocker	Harrington, S	Langdon	Steele, E
Daniel	Hejmanowski	Lindstrom	Steele, S
Doyal	Holmes	Lyke	Tan
Drescher	Hudson	Matusiewicz	Tsai
Duncan	Ignacio	Menser	Wilde
Edwards	Inouye	Minerva	Winterlin
Gardner	Joy	Nelson	Yoo
Garner	Kelso, P	Pak	

Honorably Retired Ministers not present

Ahn	Dosker	Kim, S H.	Rawlings
Bland	Erickson	Koopman	Takarabe
Carr	Hansen	Lewis	Venecia
Choi, Y	Hsieh	Newcomer	Wilson
Coleman	Kim, K.J.	Post	

Elder Commissioners representing their congregations

St. Andrew	Netzley	Daesung
Allshouse	Lincoln Avenue	Watsonville
Russo	Northminster	United
Carmel	St. Philips	Bilstad
Cupertino	Evergreen	Morrison
Lantz	San Jose First	Westview
Felton	Lathrop	
Gilroy	Foothill	
Gonzales	Immanuel	
Rutledge	Stone	
Hollister	Thorn, A	
Johnson, J.	Santa Teresa	
Los Altos	Hills	
Brown, F	Elliot	
Brown, T	San José Trinity	
Los Gatos	Briggs	
Wilson	Westminster	
Khoobyarian	Storckman	
Milpitas	Longley	
Maxwell	San Martin	
Monterey First	Reif	
El Estero	Santa Clara	
Tachibana	Fitch	
Kawamoto	Taiwanese-	
Morgan Hill	American	
Mt View	Hsu	
Mayflower, PG	Bonny Doon	
McCreary	Santa Cruz First	
Jacobowsky	Santa Cruz	
Palo Alto	Trinity	
Covenant	Norton	
Avers-Bell	Saratoga	
Bernstein	Schlotzhauer	
Palo Alto First	Westhope	
Sleizer	Sunnyvale	
Salinas First	Thomas	
Bass	Emery	

Corresponding members: Skip Herbert, (Sacramento), Foundation; Numerous visitors from the Taiwanese-American Church

Others present: Jane Odell, Certified Christian Educator; Pat Plant, Hunger Action Advocate; Lay Pastors Dan Kimball and Josh Fox of Santa Cruz First Church/Vintage Faith; Coleen Hausler, Refugee Advocate;

Elder Council members: Bass, Goertz, Hamm, McCreath,

Former Moderators: Lim

Commissioners attending Presbytery for the first time were introduced and welcomed.

The day's **Consent Docket** was approved with the following corrections

Minutes of June 4 Presbytery meeting: Y.R. Kim was present. Spelling errors corrected.

Committee on Ministry consent items approved:

- 1 Recommend granting Stone Church of Willow Glen authority to establish a position of Associate Pastor.
- 2 Recommend renewed Interim Pastor contract between Rev. Jack Longley and Westminster PC, San Jose, reduced to 30 hours per week.
- 3 Recommend the term for Rev. Sharon Hare as designated pastor at First Church, San Jose, be extended from two years to three years.
- 4 Recommend granting First Church, Monterey, authority to establish a position of Associate Pastor.

Committee on Financial Affairs consent items approved:

1. Recommend the Lease Agreement between Trinity, San Jose and the Indonesian Christian Church, aka GKI Church, as amended, be approved.
2. Recommend that the Lease Agreement between Trinity, San Jose and Allen Child Development & Research, Inc. be approved.
3. Recommend that the Lease Agreement between Westminster, San Jose and Garden City Church be approved.
4. Recommend that the Lease Agreement between Taiwanese American, San Jose and Friends of Children with Special Needs be approved with reservations [State inspection of students served in the space available].
5. Recommend that the Lease Agreement between West Valley, Cupertino and Haven Christian Preschool be approved with the conditions that proof of the non-profit status be on file with the Church, and that the space used and financial responsibilities be clarified with the Church.
6. Recommend that the Lease Agreement between Westminster, San Jose, for an apartment in the church which includes safe church language, with Matthew Wang, Director of College Ministries be approved.
7. Recommend that the Lease Agreement between Westminster, San Jose, and the Reach Institute for School Leadership be approved.
8. Recommend that the Lease Agreement between Northminster, Salinas, and the Paradigm Adult Services be approved.

Safe Church

Jane Odell

The next Safe Church training event will be held at Gilroy PC on Oct. 22. Call Jane to sign up. The committee is preparing stickers for those who have completed the following: appointed a coordinator, established a policy and training plan, done criminal background checks, recorded all who have received training either in Session records or on a database. If you are interested in attending a Safe Church Academy in the Spring, please notify Jane. It is **urgent** that all drop-side cribs in church nurseries be safety compliant by the end of 2012. There are steep penalties if babies are harmed by noncompliant cribs.

Presbytery Council Ed Lee

Action Items:

1. Council submitted for presbytery's discussion and vote, an overture received from the Session of Mayflower PC to the General Assembly. Pastor David Rodriguez explained the rationale behind the overture: that the language of repentance had been deleted in the last General Assembly action must be returned to the Form of Government to be supportive of repentance language in the scriptures, Confessions and the section on ordination. Approved. (Overture attached to these minutes in documents section).
2. The Council presents and recommends adoption of the Presbytery Covenant as adapted from the original September 25, 2004 document. Approved. (See attached in documents section)
3. The Council recommends adoption of the draft Ecclesiastical Budget for 2012. Approved. (See attached in documents section.)
4. The Council nominates the Rev. David Rodriguez and Elder Jan Odell for election to the Presbytery Nominating Committee class of 2014. Approved.

Information Items

1. Proposed policy for dismissal of churches is presented for first reading at Sep. 24, 2011 meeting of presbytery.
2. Proposed plan for redressing imbalance between Teaching Elders and Ruling Elders eligible to serve as commissioners to presbytery is presented for review at Sep. 24, 2011 meeting of presbytery. Respond with comments to Acting Stated Clerk John Kelso by Oct. 15.
3. Council approved extending the appointment of the Rev. John Kelso as acting Stated Clerk until a successor is elected and installed by the presbytery.

Presbyterian Women Claudia Hamm

Claudia called attention to the yearly Peacemaking Offering which will be launched Oct. 2, 2011, World Communion Sunday. The theme for this year is "One Blessed World" inspired by the message of the Beatitudes. On Saturday, Oct. 14 a group of Presbyterian Women will visit a farm where produce is grown for needy persons. On Mar. 17, 2012 the Rev. Noelle D'Amico will speak on "The New Days of Slavery" at Sunnyvale PC.

Peace and Justice Geoff Browning (for Jim Hagan)

Geoff asked commissioners to verify that the Peacemaking packet have been received by their churches. He highlighted an ecumenical conference (Peninsula Ecumenical Community Conference on Israel/Palestine) scheduled for Saturday, Oct. 29, 2011 at Palo Alto First PC. Another conference is set for March of 2012.

Executive Presbyter Joey Lee

Joey offered three points of encouragement for presbytery and the Presbyterian Church. Acknowledging there are areas of division, there is also ongoing effort to promote further conversation through a Task Force of Presbytery Council. Ministry and Mission continue, as evidenced in today's Mission Fair. New pastors continue to be welcomed and adult baptisms represent transformation in our midst. Joey was struck by this insight during his daily devotions: There is no first-person singular pronoun in the Lord's Prayer. Joey believes Jesus was intentional in using "our" and "us" in his model for prayer.

Nominating David Rodriguez

David reports that Joey Lee is exploring all possibilities in the effort to find qualified nominees to the office of Stated Clerk. Ruling and Teaching Elders are invited to send their PIF's to the Nominating Committee by the Oct. 15, 2011 deadline.

Moderator Longley encourages everyone to send cards to John Lococo.

Preparation for Ministry Bob Butziger

Examination of Valerie Weirauch, as a Candidate for Ministry was postponed to the November meeting of presbytery.

Ted Brown introduced Dongho Choi to be received as a Candidate for Ministry. Dongho's unique personal history which saw him migrate from Korea to the USA and now into the prospect of ministry as a missionary to Korea, furnishes him with an uncommon witness. Motion to arrest examination carried. Reception of Dongho Choi as a candidate was approved.

Financial Affairs Ruth McCreath

Consent items listed under Consent Docket.

Ruth reports that the primary aim of the Financial Affairs Committee is to generate the resources to do missions.

New insurance rates take effect on Oct. 1, 2011. The average increase is 6.9%, including property values reflecting the increase in building costs but could reach 9% as coverage for storms and other acts of nature are taken into account. The Committee recommends the insurance currently used by presbytery.

Committee on Ministry David McCreath

Consent items listed under Consent Docket.

Action Items

1. Approved: the installation commission for Rev. Mike Hogg at Hollister on October 30 at 3:00pm. Teaching Elders – Jack Longley, Moderator, Mark Peake, Evie Macway, Andy Rausch, Mark Inouye. Ruling Elders – Ted Brown, Ruth Schlotzhauer, and Karen Lopes.
2. Nan Notor introduced for first reading three policies that are part of the Standing Rules: ML-1 Minister Members at Large; ML-2 Validated Ministries; PS-4 Part-Time Pastors. Debate and action to be taken at November presbytery meeting.
3. Following examination of the Rev. Craig Roberts, presbytery concurred with the congregation of El Estero, Monterey, to call him with the following terms:

Salary	\$27,600
Housing	21,600
Medical Supplement	3,000
Dental Plan	1,217
FICA	<u>3,272</u> (pastor's share)
Effective Salary	\$56,689
Reimbursable	
Auto	\$1,000
Study Leave	1,000
Books	500
Pension, Medical, etc., coverage by Board of Pensions	
30 Days Vacation	
2 Weeks Study Leave	

Approved: Reception of the Rev. LAI, HSIEN-CHANG from the Presbyterian Church in Taiwan to the Presbyterian church (U.S.A.) and presbytery concurs with the terms of call.

Salary & Housing	\$62,400
Board of Pensions	19,656
Auto Allowance	3,600
Study Leave	<u>1,000</u>
Total	\$86,656

Vacation: One Month (30 calendar days)
Study Leave: Two Weeks (14 calendar days)
Moving Exp: Paid in Full

The Committee on Ministry requests that the congregation raise the effective salary to Presbytery minimum within the next 24 months.

Reverend David Rodriguez offered a prayer of thanks in welcoming the Reverends McAnelly, Hsien, and Roberts.

Acting Stated Clerk John Kelso

John commends the participation of all Commissioners who brought the meeting to an on-time completion. We welcome to the new members of San Jose Presbytery: Anne McAnelly, Hsien-Chang Lai, and Craig Roberts. We are grateful to Jane Odell for her ministry among us, and to our West Valley Cupertino host, Rev. Tim Engelmann. Thanks also for the exceptional music ministry of the morning.

The Rev. Jack Longley led in a prayer of adjournment at 11:50am, dismissing the commissioners to lunch and the Mission Fair.

MAYFLOWER PRESBYTERIAN CHURCH

SAN JOSE PRESBYTERY

Whereas: G-2.0104 of the Book of Order states:

a. To those called to exercise special functions in the church—deacons, ruling elders, and teaching elders—God gives suitable gifts for their various duties. In addition to possessing the necessary gifts and abilities, those who undertake particular ministries should be persons of strong faith, dedicated discipleship, and love of Jesus Christ as Savior and Lord. Their manner of life should be a demonstration of the Christian gospel in the church and in the world. They must have the approval of God’s people and the concurring judgment of a council of the church; and

Whereas: The Westminster Larger Catechism, 7.305 states:

Q. 195. What do we pray for in the sixth petition?

A. In the sixth petition (which is, “And lead us not into temptation, but deliver us from evil”), acknowledging that the most wise, righteous, and gracious God, for divers holy and just ends, may so order things that we may be assaulted, foiled, and for a time led captive by temptations; that Satan, the world, and the flesh, are ready powerfully to draw us aside and ensnare us; and that we, even after the pardon of our sins, by reason of our corruption, weakness, and want of watchfulness, are not only subject to be tempted, and forward to expose ourselves unto temptations, but also of ourselves unable and unwilling to resist them, to recover out of them, and to improve them; and worthy to be left under the power of them; we pray: that God would so overrule the world and all in it, subdue the flesh, and restrain Satan, order all things, bestow and bless all means of grace, and quicken us to watchfulness in the use of them, that we and all his people may by his providence be kept from being tempted to sin; or, if tempted, that by his Spirit we may be powerfully supported and enabled to stand in the hour of temptation; or, when fallen, raised again and recovered out of it, and have a sanctified use and improvement thereof; that our sanctification and salvation may be perfected, Satan trodden under our feet, and we fully freed from sin, temptation, and all evil forever; and

Whereas: When a church member is found guilty of an offence because of acting contrary to the Scriptures and/or the Constitution of the Presbyterian Church (U.S.A.), that person is censured and the following is part of the public rebuke:

“We urge you to use diligently the means of grace to the end that you may be more obedient to our Lord Jesus Christ.” D-12.0102 of the Book of Order;

Therefore be it resolved that: G-2.0104a of the Book of Order be amended as follows:

a. To those called to exercise special functions in the church—deacons, ruling elders, and teaching elders—God gives suitable gifts for their various duties. In addition to possessing the necessary gifts and abilities, those who undertake particular ministries should be persons of strong faith, dedicated discipleship, and love of Jesus Christ as Savior and Lord. Their manner of life should be a demonstration of the Christian gospel in the church and in the world. ***This includes repentance of sin and diligent use of the means of grace.*** They must have the approval of God’s people and the concurring judgment of a council of the church.

Approved September 24, 2011

COVENANT OF THE PRESBYTERY OF SAN JOSÉ

In light of the passage of Amendment 10A and the New Form of Government,

We reaffirm the 2004 Covenant of the Presbytery of San José (stated below) and that it is the intent of the presbytery to recognize our various theological convictions; respect the sincerity with which they are held; and not force other congregations and people to live by standards that are not in keeping with their understanding and interpretation of Scripture.

COVENANT OF THE PRESBYTERY OF SAN JOSÉ

(Originally adopted September 25, 2004 and adapted September 1, 2011)

We are Elders and Ministers of Word and Sacrament of the Presbytery of San José who find in Christ's love for us the capacity to love each other across the lines of theological and political differences. In gratitude for the gift of God's love, we will make every effort to:

Believe the best about each other. With all of our differences we name the same Lord and Savior, seek to serve the same God, and advance the work of the same Church.

We will deal openly with each other and keep those with whom we disagree informed about our intentions.

We will neither speak disparagingly of those with whom we disagree nor be silent when others do.

Avoid confrontations that create winners and losers.

Though some votes on divisive issues may have to be taken to make decisions and forge direction, we pledge to seek ways to form a common mind.

Though judicial action is an option provided by the constitution of our denomination we pledge first to seek other ways to understand and be reconciled to our brothers and sisters in Christ.

Commit to serious, on-going Biblical study and prayer.

We will engage in Biblical and theological study together, to deepen understanding of our call to lead holy lives that proclaim God's righteousness and peace.

We will pray for God's guidance and for each other, so that we may faithfully serve God, follow Jesus Christ, and be guided by the Holy Spirit.

Proposed Ruling Elder Commissioner Numbers for 2012

	Members	Commissioners
1. Salinas First	2,186	15
2. Sunnyvale First	943	7
3. Gilroy	792	6
4. Milpitas, Christ Community	693	6
5. Los Gatos	623	6
6. Carmel	397	4
7. Saratoga	386	4
8. San Jose, Stone	336	4
9. Monterey, First	315	4
10. Cupertino, West Valley	302	4
11. Hollister, First	289	4
12. San Jose, Onnuri	260	4
13. Palo Alto, First	252	4
14. San Jose, Westminster	241	3
15. Los Altos, Union	237	3
16. Morgan Hill	220	3
17. Salinas, Northminster	214	3
18. San Jose, Foothill	214	3
19. San Jose, Trinity	173	3
20. Sunnyvale, Daesung	167	3
21. Palo Alto, Covenant	160	3
22. San Jose, Santa Teresa	160	3
23. Aptos	142	2
24. Pacific Grove, Mayflower	129	2
25. Felton	128	2
26. Santa Clara, First	119	2
27. Watsonville, United	115	2
28. Mountain View, First	114	2
29. Santa Cruz, First	100	2
30. San Jose, Taiwanese-American	85	1
31. Santa Cruz, Trinity	82	1
32. Monterey, El Estero	77	1
33. San Jose, First	73	1
34. Gonzales	69	1
35. Salinas, St. Philips	60	1
36. Saratoga, Westview	55	1
37. Watsonville, Westview	52	1
38. Salinas, Lincoln Ave.	49	1
39. San Martin	37	1
40. San Jose, Evergreen	34	1
41. Santa Cruz, Bonny Doon	24	1

Additionally, voice and vote is granted to Ruling Elders who are chairs or moderators of presbytery standing committees, the Moderator of Presbyterian Women in the presbytery, and to the ruling elder most senior in current service as Synod Commissioner but not otherwise eligible for voice and vote.

SAN JOSE PRESBYTERY NOMINATING COMMITTEE REPORT
November 19, 2011

FOR ACTION

1. As per the San Jose Presbytery Standing Rules, 10.20: *“These rules may be suspend by a two-thirds vote of those present except when the Form of Government makes other requirements.”*

The Nominating Committee moves that the following sections of the San Jose Presbytery Standing Rules be suspended for the November 19, 2011 meeting:

3.12 The Nominating Committee shall publicize the impending election of Stated Clerk and Treasurer nine months previous to the election.

4.13 After having served a total of 6 years on one committee a member shall be ineligible for re-election to that committee for a period of one year.

4.14 The chair of each committee shall be a minister or elder, shall be elected by the Presbytery for a term of one year, and may be elected for one additional year.

2. The Nominating Committee nominates the Rev. Edd Breeden to fill the office of Stated Clerk for the class of 2016.

3. The Nominating Committee nominates the following people to fill the indicated vacancies:

Moderator-Elect Class of 2012

Elder Don Ho Choi

Council Chairperson Class of 2012

Elder Charlotte Powers

Council At-Large

Class of 2012

Rev. Ed Lee

Rev. Kent Smith

Elder Lela Noble

Class of 2013

Elder Charlotte Powers

Committee on Ministry

Class of 2014

Rev. Chris Williams

Rev. Amie Moiso

Elder Erik Khoobyarian

Elder Alice Thorn

Committee on Ministry Chairperson Class of 2012

Elder Nan Notor

Committee on Personnel

Class of 2014

Rev. John Burke

Committee on Personnel Chairperson Class of 2012

Elder Mel Goertz

Committee on Preparation For Ministry

Class of 2012

Rev. Brian Lyke

Class of 2014

Rev. Mark Peake

Rev. Ben Newcomer

Rev. Kim Engelmann

Elder Mimi Young

Committee on Preparation For Ministry Chairperson Class of 2012

(VACANT)

Committee on Financial Affairs

Class of 2012

Elder Ruth McCreath

Class of 2013

(VACANT)

Class of 2014

Rev. Ann McAnelly

Permanent Judicial Commission

Class of 2014

(VACANT)

Class of 2015

(VACANT)

Class of 2016

(VACANT)

Synod Permanent Judicial Commission

Elder Erik Khoobyarian



Synod of the Pacific

Rev. Wendy G. Warner, Stated Clerk
200 Kentucky Street, Suite B
Petaluma, CA 94952-3825
Home/Office 209.575.1241
Synod Office 800.754.0669

October 30, 2011

TO: Presbytery Stated Clerks
Of the Synod of the Pacific
FROM: Wendy Warner
Stated Clerk of the Synod of the Pacific

At the May, 2011 meeting of our Synod, the Executive Forum requested that the Synod study the possibility of reducing the number of Synod commissioners from each Presbytery. A Task Force was formed, and after discussion, all of the Presbytery Councils were asked informally if they would be in favor of such an idea. Most responded with an unqualified 'yes'! A concern was raised regarding parity, and when asked, GA Stated Clerk Gradye Parsons responded that if overall parity could be achieved, and that parity from presbyteries would be rotated, that would fulfill the representational requirements of the Book of Order.

At the October, 2011 meeting of our Synod, the Synod VOTED to:

“recommend that the Presbyteries be asked to approve a reduction in Synod Commissioners from 52 to 39, and that Commissioners be elected for three year terms instead of four year terms, and that re-election to a second term be allowed for a maximum of 6 consecutive years of service.”

Further, the Presbyteries are asked to respond to the Synod Clerk with their votes by February 2012, so that, if the votes are in the affirmative, the election of commissioners in the spring of 2012 would begin the three year transition to the new configuration of Synod Commissioners.

Attached is a spreadsheet showing the plan for reduction of Synod commissioners, if the Presbyteries vote in favor of this motion. What it means in short, is that the Synod Clerk will indicate to each Presbytery Clerk, each spring, what category will need to be filled to achieve overall parity for the Synod, as well as rotational parity for that particular Presbytery.

NOTE: After this Task Force had completed its work, the MGB Commission has recommended that GA vote to discontinue Synods as Councils! The Synod is asking the Presbyteries to take this vote to reduce the number of Synod Commissioners in case the MGB Commission recommendation fails at GA.

Thank you for your assistance in this matter!

Blessings,
Wendy Warner

PROPOSAL in response to request that Synod decrease the number of commissioners

The Task Force has met, the Presbyteries have been surveyed through their councils, and this is the proposal they bring. It shows an overall reduction from 52 to 39 commissioners.

This proposal shows a reduction in commissioners for each presbytery, as well as a shift to 3-year terms for all commissioners. In consideration of the parity issue, this plan was given the approval of Gradye Parsons, GA Stated Clerk.

Reduction of Synod Commissioners

Proposed Plan

10/10/2011

			Total	Spring 12	Total	Spring 13	Total	Spring '14	Total
	Class 12	Class 14	Oct. '11	elect/3yr	Oct. '12	elect/3yr	Oct. '13	elect/3yr	Oct '15
				Class '15	14+'15	Class '16	14'15'16	Class '17	15'16'17
Boise	2	2	4	1	3	1	4	1	3
Cascades	3	3	6	2	5	1	5	2	5
E. Oregon	2	2	4	1	3	1	4	1	3
Kendall	2	2	4	1	3	1	4	1	3
Nevada	2	2	4	1	3	1	4	1	3
Redwoods	2	2	4	1	3	1	4	1	3
Sacramento	3	3	6	1	4	1	5	2	4
San Francisco	3	3	6	2	5	1	6	2	5
San Joaquin	2	2	4	1	3	1	4	1	3
San Jose	3	3	6	2	5	1	5	1	4
Stockton	2	2	4	1	3	1	4	1	3
TOTAL	26	26	52	14	40	11	49	14	39

In order for there to be a balance between teaching and ruling elders overall, as well as male/female balance, the Stated Clerk will ask each presbytery to elect commissioners to a particular category each year. You will notice a bump UP in Oct. '13, but there is no help for that! Some year will have an increase. If there are vacancies in a presbytery during this process, depending on which presbytery and where we are in the process, the Stated Clerk will determine whether or not it should be filled, and if so, in what category.

Task Force members: Ruth Hicks, Bob Henley, Jack Schut. Staff: Rob Brink, Linda Toth, Wendy Warner

CPM Report for November 19, 2011 Presbytery Meeting

Your Committee on Preparation for Ministry includes 13 members who directly relate to 24 persons in process.

06	As Inquirers
09	As Candidates
<u>09</u>	Ready to receive a call
24	Total

The committee meets on the third Thursday of each month except August and December. Each Inquirer and Candidate has an annual scheduled visit and those ready and waiting for a call must submit an annual update and appear at least once every third year. Our liaisons stay in contact with each of them on a regular basis. There was no action for Presbytery at our last meeting.

Several churches have invited candidates to serve internships for which we and they are most grateful.

We Recommend to Presbytery...

- 1. Valerie Weirauch has adequately completed all requirements as an Inquirer and recommend that she be received as a Candidate for Ministry.**

(The Presbytery is reminded to limit questions to the areas of: journey of faith, experience in the church, and sense of call to ministry.)

Please keep in prayer all those who are seeking ordination from within our Presbytery! We know that there are few matches for first call pastors. Those ready for ordination are: **Vincent Arishvara, Debra Baker, John Hackmann Cheri Holland, Dwight Morita, Aaron Serna, Christy Spencer Polk, Krista Wuertz.**

Sincerely,

Rev. Bob Butziger, Chair

Presbytery of San Jose

COMMITTEE ON FINANCIAL AFFAIRS

November 19, 2011

Information Items:

1. When Services of Installation or Ordination are held, offerings are received to benefit the Presbytery Emergency Assistance Program. Congregations are asked to accumulate the offerings and write a single check to Presbytery. Checks by individuals should be made out to Presbytery; the Presbytery cannot deposit checks written to the congregation.
2. The Insurance Board has announced a 6.9% increase in insurance rates for 2012 as it attempts to bring insurance valuations on church property closer to assessed values. In addition, 2% will be added to reflect general inflation. Other insurance agencies are increasing rates even more due to the numerous natural disasters that have taken place this year.

Action Items for the Consent Docket:

- a. Recommend that the Lease Agreement between Gonzales Community Church and the Monterey County Office of Education be approved on condition that Safe Church Requirements are added to the lease.

Action Items:

1. Recommend that Presbytery approve Stone Church of Willow Glen's application to renew its loan with the Synod of the Pacific.
2. Recommend that Presbytery approve the building of a Columbarium at Westminster Church in San Jose and accept responsibility for the Columbarium in the event that Westminster Church closes including the removal of the ashes to another location.
3. Recommend approval of the Mission Program Budget.

Note: Next of kin will be required to sign a release of all claims on the ashes. All permits have been secured by Westminster to build the Columbarium.

**Presbytery of San Jose
COMMITTEE ON MINISTRY
November 19, 2011**

INFORMATION ITEMS:

1. Pastors and congregations are to take note that the Board of Pensions dues schedule will change on January 1, 2012
2. The Committee on Ministry will next will meet on December 12, beginning at 6:30pm, at Los Gatos Presbyterian Church.

ACTION ITEMS FOR THE CONSENT DOCKET:

1. Recommend that a position as Chaplain at Elmwood Correctional Center be validated for Jenni Bales, pending a call.
2. Recommend that the work of the Rev. Kent Smith at Soul Work Studio be validated as a ministry of the Presbytery.
3. Recommend that the Rev. Aimee Moiso be approved as a Parish Associate at Stone Church.
4. Recommend that Associate Pastor positions be established at Stone Church, West Valley, and First Monterey.
5. Recommend approval for Ruling Elder Vernon Netzley, First Salinas, to serve Communion as a part of home visitation during 2012..

ACTION ITEMS FOR DEBATE:

1. Recommend that Cheri Holland be examined for ordination, and that her call as Spiritual Care and Bereavement Counselor with the Central Coast Visiting Nurse Association-Hospice, Salinas, be approved.
2. The COM presents the Rev. David Moore, a candidate for Union Church, Los Altos, pending action of the congregation, with the following terms of call:

Salary and Housing	\$74,400
Pension and Medical	25,000 (est)
Utilities Allowance	3,600
Auto Expense	2,000
Business Expense	4,000
Continuing Education	2,000
SECA Supplement	6,000
Other Allowances	<u>3,000</u>
Total	\$ 120,000

Vacation: 1 month (30 days) annually
Continuing Education per Personnel Manual

3. Recommend that COM examine and receive the Rev. Bryan Franzen, pending a call from Westminster Church, San Jose.
4. Recommend approval of revised policy ML-1: Minister Members At Large.
5. Recommend approval of revised policy ML-2: Validated Ministries.
6. Recommend approval of revised policy PS-4: Part-Time Pastors.

A Biographical Sketch

Cheri Holland, M. Div.; Candidate for Ordination

I am from Montana, raised on a dairy farm in a rural mountain valley outside of Bozeman, MT. I grew up in an independent Bible church. During my junior high and high school years my family helped to found a Sunday School in a village at the mouth of the Gallatin Valley that leads to Yellowstone Park. We started this Sunday school at the request of a couple of local families. Today it is an active parish that is fully functioning. My best friend from childhood and I were the first children's Sunday School teachers.

I attended Montana State University, spent my second college year at Seattle Pacific University, then transferred to dental hygiene school in Sheridan Wyoming. I worked for my family dentist in Bozeman for four years. While in Bozeman, I helped plant an Evangelical Free church in Bozeman, being its first pianist. During one of those summers I traveled through Europe and studied at L'Abri Fellowship in Switzerland.

A medical student at the Evangelical Church and I became engaged with the intention of becoming missionaries. I moved to Seattle to plan my wedding and be near my fiancé, studying at the University of Washington. Although our engagement did not last, God had a purpose for moving me to Seattle. I cared for an orphaned eleven year old girl who had been badly burned in a highway accident that cost the lives of her family. I was by her side during a year of hospitalization and surgeries. When she was adopted by relatives, I turned to scuba diving.

I became a scuba instructor and obtained a marine biology degree at the University of Washington with a minor in business. I continued to be involved in church music and Bible teaching. Finding my way to University Presbyterian Church is how I discovered the beauty and spirituality of liturgical worship, and decided that I wanted to be a Presbyterian.

Eventually I moved to San Diego, but was offered employment in Monterey. As a diver and with marine biology as my avocation, I volunteered at the Monterey Bay Aquarium for eleven years. I spent four years going on mission trips with dentists to Belize, which combined my love of the ocean with my love of serving people.

How I was called to seminary: There was a time when I was facing overwhelming medical expenses. I fasted and prayed about meeting these obligations. During that wait, I began to spend early mornings pouring over the Bible, starting in Genesis. I knew God would sustain me, but God's creativity surprised me. Eight days later, the money was there. I was spurred on in my faith. I continued in my private studies which led me to seminary.

I enrolled in Fuller Northern California and finished in 2008. During seminary years I also trained as a spiritual director for three years at Mercy Center in Burlingame. I retreat at the Benedictine monastery in Big Sur, finding silence the greatest healer. My hospice work is an accumulation of the events of my life, so far. Praise God.

Summary of my work at CCVNA – Hospice:

VNA Hospice provides comfort care to terminally ill people who have six months or less to live, as diagnosed by a medical physician. The hospice team includes medical directors, RN's, Medical Social Workers, Home Health Aides, and Spiritual Care Counselors.

My job title is "Spiritual Care and Bereavement Counselor." My duties include:

Spiritual counseling to patients who are terminally ill, supporting their belief system and providing spiritual support when facing death.

Family and care giver support – active listening, affirmations, education when needed, and a loving prayerful presence. This often includes family meetings to work out conflicts that arise during a family crisis; supporting grieving patients as well as caregivers during pre-bereavement, time of death, and follow – up bereavement support.

Bereavement support for all survivors as needed, including education, phoning, individual counseling, and thirteen months of mailing letters and contact to enable appropriate grieving and adaptation.

Funeral and memorial services as needed.

Arranging for local pastors and/or priests to administer sacraments when requested.

Contacting churches in Monterey County and San Benito County to offer bereavement support information for their parishes.

Coordinate a team of chaplains – four part time and one other full time – in matching patients with spiritual counselors. Also – communicate with rest of patient's hospice team to understand psycho-social issues and dynamics that influence spiritual care needs.

Offering bereavement support to community members at large, by referrals whether from medical, social, or self-referral sources.

Presenting information and education on spiritual issues at end of life, bereavement issues and information to the public.

I report to the hospice supervisor, who reports to patient care supervisors and corporate officers of the company.

I maintain active records of each bereavement case for thirteen months.

Approximately 35% of my job is organization and management; 65% patient contact and visit coordination.

I am compensated with an hourly salary and benefits from the VNA. Our sources of finance come chiefly from Medicare and insurance sources, and grants for bereavement care.

Statement of Faith, Cheri Holland, M. Div.

I believe that God is the creator of life and of the world, and created us for a relationship with God. I believe in God because God demonstrates love to me through Sacred Word, through participating in my life, through the creation around me, and through the personal experience of God's mercy and grace.

I believe that God's Son is Jesus Christ who left the glory and worship of heaven to become one of us while retaining his divine quality of being one with the Father. Having suffered our temptations and hunger, loneliness and discouragements, Christ rose above it all by dying in our place. Jesus Christ taught us to know God, his Father, through teaching and by example. Through miracles Jesus showed us that he was the Messiah. Through his message and life, Jesus showed us who God, his Father, is. Christ demonstrated God's love for humankind through willingly dying as the sacrifice we could not pay, and rising to life again to demonstrate God's power over death.

I believe the Holy Spirit of God lives and breathes within each of us. I believe that the Holy Spirit is God's presence in our lives for comfort and consolation, as well as encouragement and guidance. I believe the Holy Spirit animates our souls and guides our hearts and minds until the day our spirit is taken gently by his Spirit into eternity with God.

I believe that human beings are created in God's image. Our physical, material bodies are beautifully designed to express God's love for us, to be used for God's purposes, and to express God's love to other humans. I believe that the breaths we take, from birth to death, are a gift of God's Spirit. I believe, more and more, that we are spirits that inhabit a body, rather than bodies that contain a spirit.

I believe that the Bible is God's revealed and inspired Word. As we read it, reflect on the Word and pray through our reading, we become strengthened, encouraged, forewarned, and guided, as well as enlightened through a variety of writings that guide us to worship, faith, and abundant Christian living.

I believe the Church is God's people collectively worshiping God as part of the Kingdom that will last forever, including our lives on earth. I believe the universal Church is the feet, hands, ears, and heart of ministry that invite all people to become part of God's family through faith and relationship.

I believe the Sacraments of Baptism and Communion, instituted by Jesus Christ, help us participate physically in spiritual experiences that remind us that we belong to God. We identify ourselves as God's children, and we remember on a regular basis that Christ's love for us took our place on the cross and vanquished the consequences of sin through God's mercy and grace. The resurrection is why we call ourselves Christians.

I believe God's promises that Christ has prepared a place for us and will come again to take us to be with him eternally. I watch people die every day, and I believe, even more now than before, that all of the above is true.

Faith Journey of David Moore

I am a sinner saved by grace through faith in my Lord and Savior, Jesus Christ. That is who I am at my core, a servant of God, a follower of His ways, broken by my sins, redeemed by the blood shed on the cross on my behalf.

My parents were both PCUSA elders when I was growing and I was the kind of kid that Sunday School teachers wanted in their classes. I always went to Sunday School, always went to youth group, even when it became less cool as we grew older. In high school my mom felt called to ministry and eventually became a minister in the inner city of Los Angeles. While my mom was still in school, I went to Wheaton College in the Chicago area, a Christian school.

At Wheaton a couple of things happened. First, I became convinced about who Jesus was. I had always known about God, believed in Him, but had never come to a heart knowledge conclusion about Jesus being God's Son. That changed at Wheaton, I became convinced through my friends and through the mentoring of a PCUSA pastor in a nearby town that Jesus was central to being a Christian, and it was important to have Him as my Lord. The other thing that happened was that my relationship with God changed. I had always viewed God as the sort of being who stood ready to squash me whenever I stepped out of line, and my relationship to God was one of fear. I dared not do anything wrong lest I get squashed. But at a Bible study, a visiting speaker asked a rhetorical question...What can you do to make God stop loving you? I thought of strip clubs, alcohol, drugs...all sorts of things. But the answer, of course, is nothing. There is nothing a person can do to make God stop loving them. That freed me to live a life of grace and love rather than a life ruled by a tyrannical God. After that, I knew God was watching me, but with love and care, protecting me, taking care of me, which is a much different way of watching and being watched.

Wheaton was expensive though, and my father taught at Pepperdine, and family finances brought me back home to finish school in Malibu. At Pepperdine several things happened. First, I began leading Bible studies. Second, I met different people; people who drank and people who smoked, but people who were loved by God anyway. My worldview began to change a bit. Lastly, and most important, I joined a fraternity. It was made up mostly of Christians, but focused most of all on service. We visited prisons, we built trails in the mountains, we led the recycling for the Pepperdine community, we went to downtown LA and fed the homeless...I learned about making by beliefs translate into being a servant right where I was. I learned about having a servant's heart, and that changed me as well.

After school I ended up getting a job in the insurance industry. My mom had taken a job in a poor and tough area of Northeast LA. I began to work with little kids at the church once a week after school, and I taught Sunday School and I worked with the high school kids.

After a few years I decided to take a course at Fuller Seminary. At Fuller I came to love ministering to people. I had always wanted to do something important with my life, and I discovered working with people and helping them to come to know Jesus was the best thing I could do with my life. My internships confirmed I was headed toward where God wanted me.

After seminary I wanted to become an associate pastor, to really sit at the feet of someone who was a good pastor and learn. I wanted to stay on the West Coast as well, and I searched and waited for a position to open. God had other plans. I was called to serve a church on Long Island, as the solo pastor. I was stretched and tested; I learned to depend on God for all things. I am thankful for my time on Long Island, and the space given to me to learn to become the sort of pastor I am.

I met and married my wonderful wife on Long Island. She is from Estonia, a Baltic country taken over by Russia during World War 2 and only within the last 15 years freed from communism. My wife was brought up under the atheist government and system, and continually asks really hard questions about faith and Christianity. She is interesting, intelligent and is studying to become a nurse. I am continually grateful that God brought her to me, grateful for her love and support.

Statement of Faith – Rev. David C. Moore

God created all that is; both visible and invisible. The eternal God alone merits our worship and praise. God is all holy and good; omnipotent and omniscient. The triune God expresses Himself in three ways; God the Father, God the Son and God the Holy Spirit. The three persons of the trinity are coequal. God is sovereign over all creation and is intimately involved in people. The Lord gives dominion of His creation over to humans, and in response we benevolently take care of it.

Christ is the bridge between humanity and God. Jesus Christ was both fully human and fully God. He suffered and died on the cross to bring sinful humans into relationship with holy God, paying a debt we are unable to pay for ourselves. In Christ we are acceptable to God. Prayer is vitally important to life in Christ. We pray, lifting our concerns and praise to God in the intimacy of God's presence.

The Holy Spirit inclines our hearts to believe in God's truths. The Sanctifier blesses us and regenerates us when we are helpless and hopeless. We experience God's love through the Spirit. The Spirit unites the Church and convicts us of our sin.

Choosing our own way instead of God's way separates us from God. Humans are inherently sinful, and try as we might, we are unable to cease sinning. However, through Christ's sacrifice on the cross, the consequence of our sin is taken away. When we repent, sin becomes of no consequence in God's eyes. As we become more Christ-like we sin less often, but humans will never truly control their inclination to sin. As quick as we ask for forgiveness for sin, God is faithful to give it.

Salvation comes to humans only through dependence upon Christ. We can never be good enough or work hard enough to earn our salvation. Salvation flows from Christ to all who proclaim him Lord, as we acknowledge we are justified only by grace through faith. Those confessing Christ as Lord make up the Universal Church, and Christ is head of the Body. This holy community calls together believers from all nationalities and all races. The sign of the faithful Church is the winning of converts to Christ, and their building up. The true Church will rightly discipline its wayward members. All believers are priests to one another. We proclaim and live out together the truth that Jesus Christ is Lord. In so doing, the Church corporately worships God, educates its members, draws all closer into relationship with God and witnesses to the power of our risen Lord. Together we work for justice, and for reconciliation between factions.

The Confessions guide the Church. Beyond Jesus' statements and the Bible, the Confessions hold authority in the Church. In the Confessions is our solidarity with those who have gone before us. Our Confessions speak down through time clarifying issues for the Church about God, worship and other important issues that have faced the Church.

The Sacraments are baptism and the Eucharist. Baptism reminds us of our death to sin and is the way we join the covenant community. The Eucharist reminds us of the sacrifice of Jesus that brings us close to God, as well as the eternal banquet we will enjoy with Christ in Heaven. God is the author of the Sacraments. The Sacraments remind us who we are in Christ, remind us of our covenant of grace with God. The canonical Scriptures are the true Word of God pointing to the life of Jesus as Lord and the glory of God the Father. Through Scripture God teaches the eternal truths. Scripture says our mission is to proclaim the Good News to all who will listen to our lives and words.

The Church longs for the Second Coming. I wait for Christ to come and rule in righteousness and justice. The Kingdom of God first came in Christ, yet the Church awaits the fullness of the Kingdom of God when Christ comes again in glory. We are reminded that God will prevail in history, but also there remains much to be done by the Church.

Second reading

ML-1 MINISTER MEMBERS-AT-LARGE

Policy Statement

A member-at-large is a teaching elder who has previously been admitted to the presbytery as an active member, and who now without intentional abandonment of the exercise of ministry, is no longer engaged in a ministry that complies with all the criteria for a validated ministry.

~~A. The Presbytery of San Jose shall consider requests for “Member at Large” status upon recommendation from the Committee on Ministry (COM) and in compliance with the following provisions of the Book of Order.~~

~~Section G-11.401b of the Book of Order states that:~~

~~*A member at large is a minister of the Word and Sacrament who has previously been admitted to the presbytery or another presbytery as an active member, and who now, without intentional abandonment of the exercise of ministry, is no longer engaged in a ministry that complies with all the criteria in G-11.0403. A minister may be designated a member at large because he or she is limited in his or her ability to engage in a ministry fulfilling all of the criteria for a validated ministry because of family responsibilities or other individual circumstances which presbytery recognizes as important. A member at large shall comply with as many of the criteria in G-11.0403 as possible and shall be encouraged to become a parish associate in a congregation. A member at large is entitled to take part in the meetings of the presbytery and to speak, vote, and hold office. The status of each member at large may be granted by the presbytery upon the minister’s application and shall be reviewed annually.*~~

~~B. Ministers seeking a “Member at Large” designation shall submit their request to the Committee on Ministry (COM) for consideration. COM shall consider requests and shall make a recommendation to Presbytery based on the individual circumstances of the individual.~~

~~C. At a minimum COM shall consider the following when determining a member at large status:~~

- ~~1. Regular attendance at meetings of Presbytery~~
- ~~2. Participation in the work and word of a church congregation designated in the “Formula of Agreement”.~~
- ~~3. Participation, when invited, as an active member of a Presbytery standing committee, ad hoc committee, task force or specific Presbytery function as may be defined by the Presbytery.~~
- ~~4. Respond positively, where appropriate and when invited by the pastor, to serving as a Parish Associate with a particular church of the Presbytery of San Jose (G-14.0525).~~

Rationale

The designation of member-at-large entitles that individual to maintain active membership status and to take part in the meetings of the presbytery, to speak, vote, and hold office.

- ~~A. Those ministers wishing to retain active membership status within the Presbytery of San Jose shall comply with all pertinent portions of the Book of Order in determining active membership status as a member at large. (G-11.0401)~~
- ~~B. The Presbytery of San Jose recognizes that there are a variety of circumstances that may prohibit a Minister of the Word from participating in a validated ministry. Such circumstances include but are not limited to:
 - ~~◆ Child birth and rearing~~
 - ~~◆ Caregiving~~~~
- ~~C. The Presbytery, being guided by the Book of Order, takes seriously the specific paragraph G-11.0401(b), which states, "A member at large shall comply with as many of the criteria in G-11.0403 as possible and shall be encouraged to become a parish associate in a congregation."~~

~~Therefore, the Presbytery of San Jose adopts this Policy for Members at Large.~~

Responsibilities

Committee on Ministry (COM) Responsibilities

- 1. COM shall review the status of member-at-large annually using the guidelines in the Book of Order and those in this policy. COM shall determine the dates and times for assessing when an annual review is called for.***
 - a. COM recognizes there are a variety of circumstances that may prohibit a Minister of the Word from participating in a validated ministry, including family responsibilities or other individual circumstances.***
 - b. Additional parameters may be required, and may include but are not limited to requirements for circulating a PIF, participation in counseling or other parameters as deemed appropriate by COM and the Presbytery.***
 - c. Regular attendance at meetings of Presbytery***
 - d. Participation in the work and word of a church congregation designated in the "Formula of Agreement".***
 - e. Participation, when invited, as an active member of a Presbytery standing committee, ad-hoc committee, task force or specific Presbytery function as may be defined by the Presbytery.***
 - f. Respond positively, where appropriate and when invited by the pastor, to serving as a Parish Associate with a particular church of the Presbytery of San Jose.***
- 2. The COM shall report recommended changes in membership status to the Presbytery of San Jose for consideration and action.***

3. ***COM shall provide appropriate counseling to any member-at-large who is unable to take a validated ministry for a three year period.***
4. ***COM shall report to Presbytery the recommended actions for any individual completing their fourth year as a member-at-large.***
- ~~1. COM shall consider and include in any recommendations to Presbytery the following in requests for a "Member at Large" designation:~~
- ~~2. Circumstances of the request~~
- ~~3. Additional parameters beyond those specified in Section I. B may be required. Additional parameters may include but are not limited to requirements for circulating a PIF, participation in counseling or other parameters as deemed appropriate by COM and the Presbytery.~~
- ~~4. COM shall review the status of "Member at Large" annually using the guidelines in the Book of Order and those stated above. Note: COM shall determine the dates and times for assessing when an annual review is called for.~~
- ~~5. The COM shall report recommended changes in membership status to the Presbytery of San Jose for consideration and action.~~
- ~~6. COM shall provide appropriate counseling to any "Member at Large" who is unable to take a validated ministry for a three year period.~~
- ~~7. COM shall report to Presbytery the recommended actions for any individual completing their fourth year as a "Member at Large".~~

Minister Members at Large Responsibilities

Members at large are expected to:

1. ***Regularly attend meetings of Presbytery.***
2. ***Participate in the life of a PCUSA congregation.***
3. ***Participate, when invited, as an active member of a Presbytery standing committee, ad-hoc committee, task force or specific Presbytery function as may be defined by the Presbytery.***
4. ***Respond positively when invited by the pastor to serve as a Parish Associate with a particular church of the Presbytery of San José.***
- ~~1. "Members at Large" shall be active in the Presbytery as stated in Section I. C.~~
- ~~2. "Members at Large" shall be actively involved in the life of a congregation as specified in Section I. C. 2~~
- ~~3. "Members at Large" shall inform the Presbytery of their activities as specified in Section I. C. 3~~

Second reading

ML-2 VALIDATED MINISTRIES

I. Policy Statement

A teaching elder who is an active member of presbytery may be engaged in a validated ministry within congregations of this presbytery, in a validated ministry in other service to this-presbytery, or in a validated ministry in service beyond the jurisdiction of this presbytery. The presbytery shall determine whether a particular work may be helpful to the presbytery's mission and is a call to a validated ministry of a teaching elder.

All ministers engaged in a "Validated Ministry" within the Presbytery of San Jose shall:

A.—Comply with section G-11.403 (a-e) of the Book of Order as thus stated

- ~~1.—The ministry of continuing members shall be in demonstrable conformity with the mission of God's people in the world as set forth in Holy Scripture, The Book of Confessions, and the Book of Order of this church.~~
- ~~2.—The ministry shall be one that serves others, aids others, and enables the ministries of others.~~
- ~~3.—The ministry shall give evidence of theologically informed fidelity to God's Word. This will normally require the Master of Divinity degree or its equivalent and the completion of the requirements for ordination set forth in G-14.0402.~~
- ~~4.—The ministry shall be carried on in accountability for its character and conduct to the presbytery and to organizations, agencies, and institutions.~~
- ~~5.—The ministry shall include responsible participation in the deliberations and work of the presbytery and in the worship and service of a congregation.~~

B.—Conform to the following definitions:

~~G-11.0408 Validated Ministries~~

~~A minister of the Word and Sacrament who is an active member of presbytery may be engaged (1) in a validated ministry within congregations of this church, (2) in a validated ministry in other service of this church, (3) in a validated ministry in service beyond the jurisdiction of this church, or may be (4) honorably retired.~~

~~G-11.0409 Service in Congregations of This Church~~

~~An active member engaged in a validated ministry within congregations of this church shall serve a particular church or churches as pastor, co-pastor, associate pastor, designated pastor, designated co-pastor, designated associate pastor, stated supply, temporary supply, interim pastor, interim associate pastor, or organizing pastor as provided in G-6.0202, G-14.0501, and G-14.0513. (The Presbytery also recognizes, as appropriate, the services of counselors, consultants and educators.)~~

~~G-11.0410 In Other Service of This Church~~

~~An active member engaged in a validated ministry in other service of this church shall serve as a staff member of a presbytery, a synod, or the General Assembly of this church or of an organization related to one of these governing bodies; as a minister serving an organization sponsored by two or more denominations, one of which is this church, such as a federated church, a specialized ministry, an administrative office, or an interdenominational agency; as a partner in mission in connection with a~~

church outside the United States of America. Before entering upon such service, the minister shall request and obtain the approval of the presbytery of membership. Changes in the terms of the call or dissolution of the relationship shall be reported to the presbytery.

G-11.4011 In Service Beyond the Jurisdiction of the Church

An active member engaged in a validated ministry in service beyond the jurisdiction of the church may be engaged in a ministerial calling consonant with the mission of the presbytery in an organization, agency, or institution in which this church has no official participation or may serve temporarily as pastor or in some other capacity in another denomination, and may, with the approval of presbytery, accept ministerial membership in that church for the period of such service without forfeiting his or her membership in the Presbyterian Church (U.S.A.) presbytery in which he or she holds membership. Before entering upon such service the minister shall request permission of the presbytery of membership. The committee on ministry of the presbytery shall make a thorough review of the proposed ministerial function and report its recommendations to the presbytery. The committee shall determine and report whether the service complies with all of the criteria enumerated in G-11.0403, without exception. If the presbytery grants the permission requested, such permission shall be subject to review and renewal annually.

1. For "Validated Ministries" falling under G-11.0411 the individual shall provide the Committee on Ministry the following documentation no later than 60 days after the annual review of said individual.

a. A current Job Description

b. A current Financial Remuneration Statement including all aspects of the remuneration (income, expense account, housing, pension, health care coverage, etc.).

c. The individual's Annual Review from their manager/supervising body.

Note: The Presbytery realizes that there are situations where these items may not be available. In those circumstances the individual may request a waiver from the Presbytery (through COM) of these documents. Granting of a waiver shall require the individual to include in their annual report or by separate document a report addressing items "a" and "b". Failure to comply with these requirements shall result in a review of the "Validated Ministry" by the Committee on Ministry (COM) and may result in a recommendation to Presbytery to move the individual to "Inactive Status" or removal from Presbytery membership.

C. Require submission by the individual of an annual report by the end of each February. Failure to submit an Annual Report shall result in a review of the "Validated Ministry" by the Committee on Ministry (COM) and may result in a recommendation to Presbytery to move the individual to "Inactive Status".

II. Rationale

A presbytery determines the ministers of the Word and Sacrament who are its continuing members. In making this determination the presbytery shall be guided by written criteria for validation of ministries within its bounds.

Section G-11.0403 of the Book of Order states:

~~A presbytery shall determine the ministers of the Word and Sacrament who shall be its continuing members. In making this determination the presbytery shall be guided by written criteria developed by the presbytery for validation of ministries within its bounds. These criteria shall be based upon the description of the nature of ordained office found in G-6.0100 and G-6.0200...~~

~~Sections G-11.0408 thru 11.0411 provides further guidance regarding what working conditions create a "Validated Ministry".~~

In addition to the requirement of written criteria, a clear process for loving support and oversight is healthy for the relationship between individuals in "Validated Ministries" and the Presbytery of San Jose. This is especially true for "Ministries" that fall into "Service Beyond the Jurisdiction of the Church" (Section G-11.4011).

It is with this understanding that the Presbytery of San Jose adopts this policy for "Validated Ministries".

III. Responsibilities

A. Presbytery Responsibilities

- 1. Presbytery shall be responsible for approving individuals brought to the Presbytery by COM for a validated ministry.**
 - 2. The presbytery shall review annually the work of all teaching elders engaged in validated ministries outside the congregation**
 - 3. A teaching elder whom the presbytery determines no longer to be engaged in a validated ministry or to fulfill the criteria for membership-at-large, and who is not honorably retired, shall not have voice or vote in meetings of the presbytery, except when the matter under consideration pertains to his or her relationship to the presbytery. Names of such persons shall be reported annually to the presbytery by the stated clerk.**
 - 4. If after three years the teaching elder does not meet the criteria for validated ministry or membership-at-large, the presbytery may delete that person's name from the roll of membership and, upon request of a session, dismiss that person to a congregation.**
- ~~1. Presbytery shall be responsible for approving and removing individuals for a "Validated Ministry".~~
 - ~~2. Presbytery shall act on recommendations regarding a "Validated Ministry" brought to the Presbytery by COM.~~

B. Committee on Ministry (COM) Responsibilities

- 1. COM will review the status of Validated Ministries annually using the guidelines set forth in this policy. COM shall determine the dates and times for assessing within the guidelines of this policy.**
 - 2. The COM shall annually make recommendations to the presbytery regarding changes in membership status.**
 - 3. COM shall attempt to contact and counsel any individual who does not comply with the requirements of this policy.**
- ~~1. COM will review the status of "Validated Ministries" annually using the guidelines set forth in this policy and the Book of Order. Note: COM shall determine the dates and times for~~

~~assessing within the guidelines of this policy.~~

~~The COM shall report recommended changes in membership status to the Presbytery of San Jose for consideration and action.~~

~~COM shall attempt to provide appropriate contact and counseling to any individual who does not comply with the requirements of this policy.~~

- ~~2. COM shall report to Presbytery the recommended actions, as specified in I.B.1 and or I.C for any individual not meeting the requirements of these Policy sections.~~

C. Responsibilities of Individuals with Validated Ministry Designation

1. The individual should demonstrate the following:

- a. ***Regular attendance at meetings of Presbytery***
- b. ***Participation in the work and word of a church congregation designated in the "Formula of Agreement".***
- c. ***Participation, when invited, as an active member of a Presbytery standing committee, ad-hoc committee, task force or specific Presbytery function as may be defined by the Presbytery.***
- d. ***Respond positively, where appropriate and when invited by the pastor, to serving as a Parish Associate with a particular church of the Presbytery of San Jose.***

2. The individual shall submit an annual report to the COM.

3. Give evidence of a quality of life that models the Good News. They shall participate in a congregation, and in ecumenical relationships and shall be eligible for election to the higher councils of the church and to the boards and agencies of those councils.

- ~~1. At a minimum COM shall consider the following when determining the status of a "Validated Ministry".~~

~~a. Regular attendance at meetings of Presbytery.~~

~~b. Participation in the work and word of a church congregation designated in the "Formula of Agreement".~~

~~c. Participation, when invited, as an active member of a Presbytery standing committee, ad-hoc committee, task force or specific Presbytery function as may be defined by the Presbytery.~~

~~d. Respond positively, where appropriate and when invited by the pastor, the serving as a Parish Associate with a particular church of the Presbytery of San Jose (G-14.0525).~~

- ~~2. A person with a "Validated Ministry" designation shall report to Presbytery through COM as specified in Section I.B.1 of this policy.~~

APPENDIX A- DEFINITIONS

A Validated Ministry within the Presbytery of San Jose shall:

- **demonstrate conformity with the mission of God's people in the world as set forth in Holy Scripture, The Book of Confessions, and the Book of Order of this church;**
- **serve and aid others, and enable the ministry of others; give evidence of theologically informed fidelity to God's Word;**
- **be carried on in accountability for its character and conduct to the presbytery in addition to any organizations, agencies, and institutions served; and**
- **include responsible participation in the deliberations, worship, and work of the presbytery and in the life of a congregation of this church or a church in correspondence with the PC(USA).**

Service in congregations of the Presbytery of San José

An active member engaged in a validated ministry within congregations of this presbytery shall serve a particular church or churches as pastor, co-pastor, associate pastor, designated pastor, designated co-pastor, designated associate pastor, stated supply, temporary supply, interim pastor, interim associate pastor, or organizing pastor. The Presbytery also recognizes, as appropriate, the services of counselors, consultants and educators.

Service within the PC(USA)

An active member engaged in a validated ministry in other service of this church may serve

- **as a staff member of a presbytery, a synod, or the General Assembly of this church or of an organization related to one of these governing bodies;**
- **as a minister serving an organization sponsored by two or more denominations, one of which is this church, such as a federated church, a specialized ministry, an administrative office, or an interdenominational agency;**
- **as a partner in mission in connection with a church outside the United States of America;**
- **as a counselor, consultant or educator.**

Before entering upon such service, the minister shall request and obtain the approval of the presbytery of membership. Changes in the terms of the call or dissolution of the relationship shall be reported to the presbytery.

In service beyond the jurisdiction of PC (USA)

An active member in a validated ministry in service beyond the jurisdiction of PC (USA) may

- **serve in a ministerial calling consistent with the mission of the presbytery in an organization, agency, or institution in which this church has no official participation, or**
- **serve temporarily as pastor or in some other capacity in another denomination, and may, with the approval of presbytery, accept ministerial membership in that church for the period of such service without forfeiting his or her membership in the Presbytery of San José.**

Before entering upon such service the minister shall request permission of the presbytery of membership. The COM of the presbytery shall make a thorough review of the proposed ministerial function and report its recommendations to the presbytery. COM shall determine and report whether the service complies with all of the criteria for such service. If the presbytery grants the permission requested, such permission shall be subject to review and renewal annually.

Second reading

PS-4 PART-TIME PASTORS

IV. Policy Statement

Employment conditions and benefits for part-time pastors or associate pastors should be consistent with those granted to their full-time counterparts. The only adjustments should be based on the total **working** hours required for the part-time position.

The Presbytery of San Jose requirement for all pastors, full- and part-time, is one month paid vacation, two weeks paid study leave and \$1000 in study leave money. There is no reduction in any part of this required minimum for pastors working part-time.

V. Rationale

A congregation may choose to employ a part-time pastor or associate pastor and a pastor may desire to work part-time. In order to avoid frustration and disappointment for all parties, congregational and pastoral expectations need to be clearly defined, and congregations and pastors need to fully understand and agree upon the limitations of a part-time pastoral position. ***A combination of what the church can afford, the importance it places on the job, and the needs of the employee determine compensation level.***

VI. Responsibilities

A. Committee on Ministry (COM) Responsibilities

1. Helps PNC, APNC or session define job and **negotiate** hours. (~~based on 50 hours per week as a full-time position~~).
2. Provides information on compensation (See Presbytery of San Jose Terms of Call for Pastors, Policy ~~#6~~ **PS-2**).
3. Approves terms of call for presentation to presbytery.

B. Part-Time Pastor Responsibilities

1. Understands congregation's expectation for position
2. Works with session personnel committee to put in writing a realistic job description with measurable goals.
3. Communicates to congregation as often as needed the time constraints imposed by part-time status.

C. Session Responsibilities

1. Determines terms of call, specifying vacation and study leave time and funds after reviewing Presbytery of San Jose Policy on Terms of Call for Pastors ~~(#6)~~ **PS-2**.
- 2.

2. Clearly delineates lines of responsibility between members of staff.
3. Works with part-time pastor to create realistic job description with measurable goals.
4. Empowers church personnel committee to monitor adherence to job description/ hours.
5. Provides for an annual job performance review and evaluation of mutually determined goals.

D. — Additional Responsibilities/Information

1. ***[Content moved to Policy Statement]*** ~~The Presbytery of San Jose requirement for all pastors, full and part time, is 1 month paid vacation, 2 weeks paid study leave and \$500 in study leave money. There is no reduction in any part of this required minimum for pastors working part time. A part-time pastor's salary remains the same for vacation and study leave as for "working" time.~~
2. ***[Moved to Rationale]*** ~~A combination of what the church can afford, the importance it places on the job, and the needs of the employee determine compensation level. [Deleted] If a church is paying other staff at levels above presbytery minimum, a new part time pastor may reasonably expect to be compensated at a similar level above the presbytery minimum, after accounting for experience and educational level.~~

Presbytery of San Jose
COMMITTEE ON MINISTRY
ANNUAL REPORT: 2011

Parish Associates

George Minerva, Gilroy
Chris Williams, First, Monterey
Geoff Browning, First, Palo Alto
David McCreath, Stone, San Jose
James Bennett, Sunnyvale
Kathleen Eschen-Pipes, Trinity, Santa Cruz
Nancy Schell, Westminster, San Jose
Dick Spencer, West Valley, Cupertino

Robin Winterlin, Christ Community, Milpitas
Ben Newcomer, First, Monterey
Aimee Moiso, Stone, San Jose
Nancy Harrington, Sunnyvale
Stephanie Lutz-Allen, Sunnyvale
Darrell Yeaney, Trinity, Santa Cruz
Charles Lewis, First, Santa Cruz

At Large members

James Bennett
Douglas Crocker
Laura Harbert
Kathleen Eschen-Pipes
Diana Gibson
Duncan Hanson
Judy Joy
David Kim
Peter Kim
Keith Lindstrom
Bruce Menser
Aimee Moiso
Karla Norton
Kent Smith
Andrew Tsai
Robin Winterlin
Stella Matusiewicz

Geoff Browning
Kent Drescher
James Edwards
Thomas Gardner
Shari Grover
Walter Hudson
Andy Yoo
Han Ho Kim
Rebecca Kuiken
Brian Lyke
George Minerva
Jim Nelson
Brian Person
Ralph Su
Chris Williams
Sung Kim

Validated Ministries

Richard Adams
James Edward
Duncan Hanson
John Kelso
Han Ho Kim
Rebecca Kuiken
Bruce Menser
Steve Norman
Brian Person
Andrew Tsai
Chris Williams

James Bennett
Mike Garner
Laura Harbert
Paula Kelso
Peter Kim
Ralph Lewis
Aimee Moiso
Karla Norton
Ralph Su
Kent Smith

Formula of Agreement Churches

Steve Norman, to Reformed Church in America
Don Hammond, Trinity, San Jose, from Reformed Church in America

Pastors Installed

Don Hammond, Trinity, San Jose
Evie Macway, Trinity, Santa Cruz

Anne McAnelly, St Andrew, Aptos
Craig Roberts, El Estero, Monterey

Dan Hoffman, Westview, Watsonville
David Rodriguez, Mayflower, Pacific Grove

Mike Hogg, Hollister

Transitional Pastors

Bob Bowles, Interim, Presbyterian Church of Los Gatos
Edd Breeden, Designated, San Martin
John Burke, Stated Supply, Bonny Doon
Jack Longley, Interim, Westminster, San Jose
Ron McHattie, Temporary Supply, Union, Los Altos
Bruce Rowlinson, Stated Supply, United, Watsonville
Nancy Harrington, Stated Supply, Evergreen, San Jose

Designated Pastors

Edd Breeden, San Martin
Sharon Hare, First, San Jose

Calls extended in 2011

Dan Hoffman, from Temporary Supply to Installed Pastor, Westview, Watsonville
Evie Macway, from Temporary Supply to Installed Pastor, Trinity, Santa Cruz
David Rodriguez, from Designated to Installed Pastor, Mayflower, Pacific Grove
Mike Hogg, Hollister
Anne McAnelly, St Andrew, Aptos
Craig Roberts, El Estero, Monterey
Hsien Chang Lai, Taiwanese-American, San Jose
David Moore, Union, Los Altos (pending)
Bryan Franzen, Westminster, San Jose (pending)

Pastors received in 2011

Hsien Chang Lai, from Presbyterian Church of Taiwan
Mike Hogg, from Presbytery of South Louisiana
Craig Roberts, from Presbytery of Cascades
Anne McAnelly, from Presbytery of Long Island
Don Hammond, from Reformed Church of America

Positions closed in 2011

Associate Pastor, First, Salinas

Positions established in 2011

Stone, San Jose, Associate Pastor
First, Monterey, Associate Pastor
West Valley, Cupertino, Associate Pastor

Pastors removed from the Rolls

Tim Carlson

Pastors dismissed in 2011

Daryl Bush, to Presbytery of New Harmony

Dissolved relationships

Daryl Bush, First, Salinas
Stella Matusiewicz, Westminster, San Jose

Commissioned Lay Pastors

Kittipong Ketsophon, Thai Fellowship, San Jose
Dan Kimball, Vintage Faith, Santa Cruz
Josh Fox, Vintage Faith, Santa Cruz

Pastors granted H.R. status in 2011

Jay Bartow

Congregations closed in 2011

Immanuel, San Jose

Vacancies at the end of 2011

United, Watsonville

Los Gatos

Union, Los Altos

Westminster, San Jose

Policies reviewed/created

Policy 6: Terms of Call

Policy 8: Members At Large

Policy 16: Part-time Pastors

Policy 27: Validated Ministries

Sponsored events

Luncheon for retired clergy and spouses

Sabbaticals approved in 2011

Rob Martin, First, Palo Alto

Honorably Retired Minister Members

Dong Sung Ahn

Byron Bland

Dale Bracey

Thomas Carr

Bruce Coleman

George Erickson

Stephen Hsieh

Lemuel Ignacio

Young Han Kim

Young Bai Kwon

Paul Masquelier

Maurice Mitchell

Ben Newcomer

Bill Palmer

Charles Rawlings

Elmer Roy

Dick Spencer

Hei Takarabe

George Wilson

Jack Longley

Nancy Schell

Kyung Kim

Jay Bartow

Bob Bowles

Bob Butziger

Samuel Choi

Richard Dosker

Bill Harvey

Travis Hyatt

Stephen Jenks

Peter Koopman

Charles Lewis

David McCreath

Edward Momrow

Marge Palmer

Clifford Post

Bruce Rowison

Dick Solis

Nan Swanson

Fred Venecia

Darrell Yeane

David Zuberink

Tiat Han Tan

**Report of Presbytery Council Meeting
October 20, 2011**

Information Items:

1. The Council elected David Rodriguez to serve as the Overture Advocate at the 2012 General Assembly for the overture proposed by Mayflower Church and adopted by the Presbytery at the September 24, 2011 Presbytery Meeting. The Council further approved payment of expenses for his attendance at the General Assembly.
2. The Council received the 2012 Presbytery Mission Budget from the Financial Affairs Committee as an information item with approval of the Budget to be presented as an action item by the Financial Affairs Committee.

Action Items:

1. The Council recommends suspension of the Standing Rules of the Presbytery to allow the election of Ruth McCreath to an additional term as a member of the Financial Affairs Committee.
2. The Council recommends the suspension of the Standing Rules of Presbytery to allow the election of Mel Goetz as Chairman of the Personnel Committee.
3. The Council recommends the suspension of the Standing Rules to allow for the waiver of the nine month notice provision for election of a Stated Clerk of Presbytery.
4. The Council recommends the election of David Rodriguez to serve as chair of the Nominating Committee for 2012.
5. The Council recommends the adoption of the Proposed Policy on Gracious Dismissal which was presented for a first reading at the September 24 meeting of the Presbytery. The Council approved allowing 45 minutes for debate of the Policy.